



*Coconut Bay*  
BEACH RESORT & SPA - ST. LUCIA

1 2 MONTH  
DESTINATION

*Wedding*  
CHECKLIST



# 12+ MONTHS

- Plan your budget
- Pick at least 3 flexible dates
- Create your Pinterest mood boards
- Determine your wedding entourage & guest list
- Take your engagement photos
- Consider getting wedding insurance
- Sign and return your Coconut Bay romance agreement
- Order/Send your Save-The-Date mailers
- Book hotel room block/secure group contract for guests
- Reserve your date on Coconut Bay website or with Coconut Bay wedding planner

# 10-11 MONTHS

- Choose attire for your Bridal Party
- Choose a wedding style//theme/color palette
- Order dresses/suits for the entourage
- Finalize your guest list
- Start looking at invitations
- Start researching decor ideas for your vision board
- Start shopping for your wedding dress
- Create your wedding website

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CBAYRESORT.COM/WEDDINGS



# 8-9

## M O N T H S

- Order & Send wedding invitations & RSVP cards
- Encourage guests to book their flights & hotel rooms early
- Create registry for household wedding gifts
- Create wedding & honeymoon travel registry
- Shop for bridal party accessories
- Start collecting bridal hair and makeup ideas for your vision board
- Follow Coconut Bay Beach Resort & Spa on social media for Destination Wedding inspiration, images and videos

# 6-7

## M O N T H S

- Remind wedding guests to book into your group block/supply deposit
- Research and purchase wedding bands
- Select your preferred hair and makeup styles
- Order Thank You cards
- Determine floral preferences (for future discussion with your planner)
- Buy or rent Groom's Attire
- Apply for a passport if you don't already have one
- Update your wedding website with resort group details
- 50% Wedding Package payment due



# 4-5

## M O N T H S

- Schedule Dress Fitting
- Update your honeymoon registry
- Order Giveaways/Favors for wedding guests
- Finalize songs/playlist to provide your planner
- Buy/Order wedding party gifts
- Select wedding readings
- Start researching island adventures & group excursions for your wedding guests.

# 3

## M O N T H S

- Schedule your Coconut Bay wedding consultation
- Decide on potential wedding entertainment and upgrades
- Choose flowers for the reception, party, attendants, etc.
- Purchase toasting flutes and serving pieces
- Purchase a guest book
- Buy a ring bearer pillow/flower girl basket
- Order Menu/Place Cards and gift bags
- Wedding guests booked in room block (2nd Deposit Due).
- Plan group dinners or tours/excursions
- Track RSVPs and ensure all wedding guests are booked into the group block



# 2 MONTHS

- Create a reception seating chart
- Send wedding week/weekend email itinerary
- Write your wedding vows
- Finalize the wedding program & seating
- Finalize reception food/menu with your wedding planner
- Prepare Marriage License documents to bring
- Wedding Day timeline for Coconut Bay planners
- Get "Something Old, New, Borrowed, Blue"
- Pick up wedding rings
- Buy shoes and wedding dress undergarments
- Final consultation with Coconut Bay wedding planner: provide/submit final approved planning document
- Final payments due for wedding package and group rooms 45 Days prior to arrival

# 1 MONTH

- Order or make escort cards and place cards
- Research honeymoon tours & excursions
- Start packing for your wedding/honeymoon trip
- Update registries
- Provide your wedding planner with song list and program
- Create "must have" photo list for your photographer/videographer
- Provide rehearsal dinner program/seating to resort wedding coordinator



# 2

## W E E K S

- Final fitting for the wedding dress
- Prepare wedding day emergency kit
- Break-in wedding shoes
- Prepare cash tips for service providers
- Pack your bags and favors to bring
- Delegate wedding duties
- Delegate someone for the returns after wedding
- Send instructions to your bridal party
- Practice your vows
- Clean your rings
- Write your partner a wedding day note
- Double check/organize all license and travel documents (passports, confirmations, etc.)

# 1

## W E E K

- Get a haircut and color
- Prepare all wedding clothes
- Take all the rest you need
- Provide instructions (if applicable) to your group regarding travel arrangements and resort details/map.
- Assemble wedding dress and all accessories in one garment bag to hand carry on the plane.



# 1-2 DAYS BEFORE

- Get a mani/pedi/massage
- Meet with your Coconut Bay wedding planner on resort
- Provide photo list to wedding photographer
- Give wedding rings to the Best Man
- Provide bridal party gifts at rehearsal dinner
- Get a good night's sleep

# The DAY OF

- Hair and makeup appointments in Coconut Bay's Sanctuary Spa
- Eat a good breakfast
- Get ready with your bridal party in the bridal suite
- ENJOY YOUR DREAM DAY

## NOTES

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